

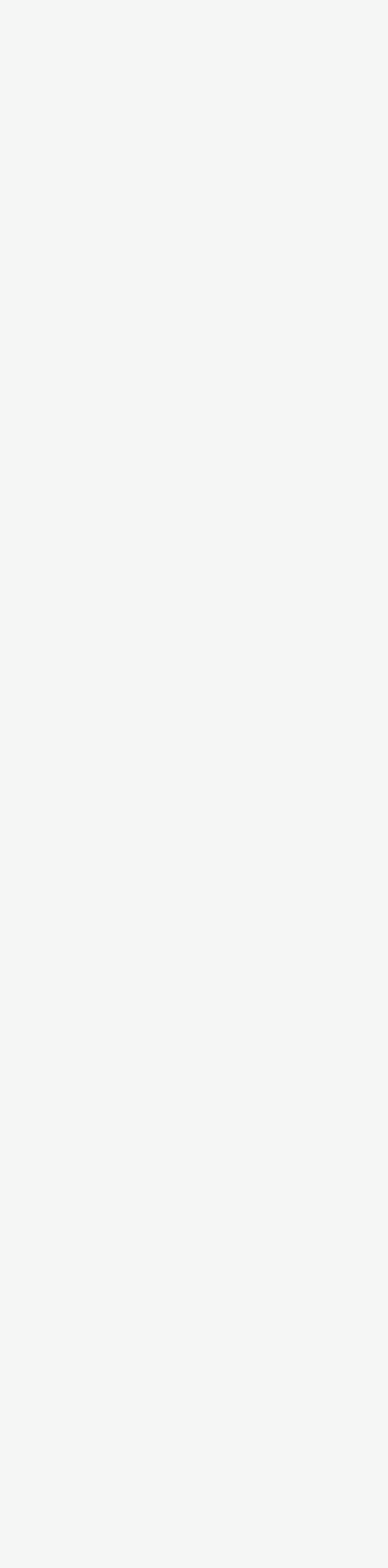
Jacob Moody

C:\Users\abdou\Desktop\Resumes for Customer\Customer Project\Resume 1\address.pngC:\Users\abdou\Desktop\Resumes for Customer\Customer Project\Resume 1\linkedin.pngC:\Users\abdou\Desktop\Resumes for Customer\Customer Project\Resume 1\phone.png

System Analyst

Motivated, experienced professional seeking a challenging career opportunity where information technology experience, call and email etiquette, software, hardware, problem-solving, adaptability, and leadership capabilities will be focused on the successful operation of a company.

**RESUME OBJECTIVE**



moodyjacob@myocu.oak.edu

C:\Users\abdou\Desktop\Resumes for Customer\Customer Project\Resume 1\mail.png

812-766-1225

Princeton, Indiana

https://www.linkedin.com/in/jacob-moody-664498228/

**TECHNICAL SKILLS**

**EDUCATION**

|  |  |
| --- | --- |
| Application Development   * Python * Bash * Powershell * HTML/CSS * Javascript * Java * C | Management   * Directing and training IT staff * Coordinated purchasing, Inventory and information technology. * Product management and project leadership through quickly resolving all technical needs and training in a fast-paced environment. * Ticket Systems Assigner |
| Networking   * Access Point Configuration * Firewall Configuration * AP name assignment * Aruba controller administrator | Other Experience   * Basic System Administration   + Windows Server 2008+   + Active Directory   + VMware vSphere * Spiceworks ticket administrator * CAMS ERP Management (cloud/on-premise) * Zoom advisor and administrator |

**Major Computer Science**

Oakland City University May 2023



**CORE SKILLS**

**Communication**

**Work ethic**

**Time management**

**Problem Solving**

**Adaptability**

**Teamwork**

**Leadership**

**Integrity**

**EXPERIENCE**



**System Analyst**

*Oakland City University, Oakland City, IN / November 2021 - Present*

* Provides technical direction and training to IT support staff and campus faculty.
* Quickly resolves technical problems in offices, classrooms, and labs for five campuses owned by the university.
* CAMS integration and administrator
* Writes policies required for information technology department.
* Software administrator over all necessary platforms.
* Phone systems administrator, configuring new and reassigning changes in the directory.
* Active Directory Administrator
* Installs Operating Systems



* Microsoft and Google Administration
* Maintaining software consultant and analyst
* Windows Specialist
* Travels to multiple buildings and campuses while resolving and communicating changes to provide solutions.
* Professionally provided technical assistance in a high-pressure environment.

**I.T. Work Study/Student Worker**

*Oakland City University, Oakland City, IN / August 2019 – August 2020*

* Installs Operating Systems
* Microsoft and Google Administration
* Windows Specialist
* Travels to multiple buildings and campuses while resolving and communicating changes to provide solutions.
* Professionally provided technical assistance in a high-pressure environment.

**Team Leader**

*GCQA, Princeton, IN / April 2017 – February 2018*

* Build documentation for sorts.
* Communicate with customers on sorting to keep a flowing environment of product.
* Train team members on how to properly inspect the parts.
* Assist with sorting parts.
* Document defective parts to send back to the original company to be fixed or disposed of.
* Communicate with other locations to ensure adequate staffing.

**Assistant Store Manager**

*Dollar General, Princeton, IN / June 2016 – April 2017*

* Verified truck products.
* Counted product in the store.
* Handled drops to the bank and money in the store.
* Helped set up schedules for employees.
* Went through training with new staff.

**Key Holder**

*Dollar General, Princeton, IN / December 2015 – June 2016*

* Verified truck products.
* Counted product in the store.
* Handled drops to the bank and money in the store.
* Went through training with new staff.

**REFERENCES**

**Maria Cottier**

*Associate Director of I.T.*

138 N Lucretia St, Oakland City,

IN 47660

(812)-766-3900

mcottier@oak.edu

**Andrea Turner**

*Webmaster*

138 N Lucretia St, Oakland City,

IN 47660

(812)-385-6112

aturner@oak.edu

**Shawn Wright**

*Rural Carrier Assist*

903 E. Broadway, Princeton,

IN 47670

(812)-677-7106

Allerius1992@hotmail.com